

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 223  
DECEMBER 9, 2015 –WORK SESSION**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, December 9, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**      **Helen Price Johnson, Chair**                      **Staff: Pam Dill**  
   **Richard Hannold, Member**  
   **Jill Johnson, Member - Excused**

**Staff Present:**    **Bill Oakes, Director, Eric Brooks, Deputy Director, DEM**

Record @ 00:05

**DEM**

**Subject/Description:**    **FFY-15 U.S. Department of Homeland Security (DHS Emergency Management Performance Grant (EMPG) E16-121**

**Attachment:** Homeland Security Grant

**Action Requested:**    Approval of FFY-15 U.S. Department of Homeland Security (DHS Emergency Management Performance Grant (EMPG) E16-121; Amount: \$36,197.00.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Add-on**

*Commissioner Hannold moved to authorize Bill Oakes to sign the closing documents on two conservation easements for Glendale Beach access on behalf of the Board, due to pending deadlines. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Human Resources  
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, December 9, 2015 at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**    **Helen Price Johnson, Chair**                      **Staff: Pam Dill**  
   **Richard Hannold, Member**  
   **Jill Johnson, Member**

**Staff Present:**    **Melanie Bacon, Human Resource Director**

**Others Present:** **Elaine Marlow, Budget Director, Dan Mitchell, Chief Criminal Deputy Prosecutor**

Record @ 11:20

**Subject/Description:**    **Job Requisitions**

**Attachment:**    yes

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 224  
DECEMBER 9, 2015 –WORK SESSION**

**Action Requested:**

**Sheriff**

- Patrol Sergeant, replacement, GD-12, #118/15  
*Commissioner Hannold moved to approve Job Requisition # 118/15. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Superior Court**

- CASA Program Coordinator, replacement, C9, #116/15  
*Commissioner Hannold moved to approve Job Requisition # 116/15. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Planning Department**

- Senior Office Specialist, replacement #122/15  
*Commissioner Hannold moved to approve Job Requisition # 116/15. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Status Change Form**

**Prosecuting Attorney**

- **Paralegal position change from .5 FTE to 1.0 FTE**  
*Commissioner Hannold moved to approve Personnel Status Change form for Employee # 12400, effective first full pay period in January.*

**Human Services  
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, December 9, 2015, at 9:20 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**      **Helen Price Johnson, Chair**    **Staff: Pam Dill**  
   **Rick Hannold, Member**  
   **Jill Johnson, Member - Excused**

**Staff Present:**      **Jackie Henderson, Director, Dan Mitchell, Chief Civil Deputy Prosecutor**

**Others Present:**    **Elaine Marlow, Budget Director**

Record @ 20:00

**Behavioral Health**

**Subject/Description:**    **Conversion of North Sound Mental Health Administration**

**Attachment:**    resolution

**Action Requested:** Approval of the execution of a plan of conversion, articles of conversion, a certificate of formation, and a Behavioral Health Organization Interlocal Operating Agreement in connection with the Conversion of North Sound Mental Health Administration.

**Follow up:** Okay with Board to move resolution forward to a Tuesday consent agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 225  
DECEMBER 9, 2015 –WORK SESSION**

**Subject/Description: Medication Assisted Treatment for Opioid Addiction**

**Attachment:** none

**Information:** Jackie Henderson briefed the Board on a future contract with Catholic Community Services in Skagit County to provide services to Island County residents through March. NSMHA will continue the contract in April.

**Add-on**

**Subject/Description: Stepping Up National Summit Application**

**Attachment:** none

**Discussion:** The National Summit will be held Sunday, April 17, 2016 – Tuesday, April 19, 2016 in Washington, D.C. The National Summit provides an opportunity for county teams to help reduce the prevalence of mental illness in jails. Funding for the Summit is provided by the American Psychiatric Association Foundation. If selected Island County will send 5 members:

- County Commissioner
- Jail Administrator
- Human Services Director
- Juvenile and Superior Court Administrator
- Team Director

**Central Services  
Summary Minutes**

Work Session was held between the County Commissioners and Central Services on Wednesday, December 9, 2015, at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Richard Hannold, Member  
Jill Johnson, Member – Excused

**Staff:** Pam Dill

**Staff Present:** Jenean Boggs

**Others Present:** Elaine Marlow, Budget Director

Record @ 47:32

**Subject/Description: Copier Replacement Project 2016**

**Attachment:** yes

**Action Requested:** Approval of Copier replacement purchase for January 2016.

**Follow up:** Okay with Board.

**Assessor  
Summary Minutes**

Work Session was held between the County Commissioners and the Assessor on Wednesday, DATE, December 9, 2015, at 9:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 226  
DECEMBER 9, 2015 –WORK SESSION**

**County Commissioners:**      **Helen Price Johnson, Chair    Staff: Pam Dill**  
   **Rick Hannold, Member**  
   **Jill Johnson, Member - Excused**

**Present:**    **Mary Engle, Assessor, Amy Witt**

Record @ 50:45

**Subject/Description:**    **Certification by Legislative Authority of tax amounts requested by  
taxing districts for levy purposes**

**Attachment:** ordinance

**Action Requested:** Approval of ordinance certifying the levies for collection of taxes in 2016.

**Follow up:** Okay with Board to move forward to December 15 regular agenda.

**Superior Court  
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, December 9, 2015, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.    Present were:

**County Commissioners:**      **Helen Price Johnson, Chair                      Staff: Pam Dill**  
   **Richard Hannold, Member**  
   **Jill Johnson, Member - Excused**

**Staff Present:**    **Andrew Somers, Court Administrator**

Record Part 2 @ 00:05

**Subject/Description:** **Purchase of FTR Recorder Machine for District Court**

**Attachment:** PO #10302/Resolution- Waiver of Competitive Solicitation

**Action Requested:** Approval of Purchase Order and Waiver of Competitive Solicitation for procurement of Courtroom recording device; Efficiency, Inc.; Amount: \$6820.93.

**Follow up:** Okay with Board to move forward to a Tuesday consent agenda.

**Sheriff  
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, December 9, 2015 at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.    Present were:

**County Commissioners:** **Helen Price Johnson, Chair                      Staff: Pam Dill**  
   **Richard Hannold, Member**  
   **Jill Johnson, Member - Excused**

**Staff Present:**    **Monica Felici, Chris Garden**

Record Part 2 @ 01:50

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 227  
DECEMBER 9, 2015 –WORK SESSION**

**Subject/Description:** ECOLAB – Lease of Jail Dishwasher Agreement

**Attachment:** yes

**Action Requested:** Approval of lease for Jail Dishwasher Agreement; Amount: \$2,400.00.

**Follow-up:** Okay with Board to move forward with lease agreement.

**Budget Director/GSA  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, December 9, 2015, at 10:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** **Helen Price Johnson, Chair**  
**Rick Hannold, Member**  
**Jill Johnson, Member - Excused**

**Staff:** **Pam Dill**

**Staff Present:** **Elaine Marlow, Budget Director, Don Mason**

**Others Present:** **Pat Powell, WCLT**

Record Part 2 @ 04:22

**Subject/Description:** 2016 RCW 10.101 funds agreement – WA State Office of Public Defense

**Attachments:** Memorandum dated 11/25/15 from Don Mason to Elaine Marlow, Ltr dated 11/4/15 from Washington State Office of Public Defense to Don Mason, Agreement No. ICA16260

**Action Requested:** Approval of Agreement with the WA State Office of Public Defense to provide funding for public defense services. Grant Agreement No. ICA16260; Amount \$62,258.00.

Don Mason briefed the Board on Public Defense costs in 2016.

**Follow up:** Okay to move forward to a Tuesday agenda.

**Subject/Description:** Extension #2 – 2012 Crockett Lake CFF Project – WCLT

**Attachments:** Memorandum dated 11/30/15 from Don Mason, to Elaine Marlow; Ltr dated 11/23/15 from Whidbey Camano Land Trust to Don Mason

**Action Requested:** Approval of Funding Grant Agreement Amendment No. 2 – Island County Conservation Futures Funding Agreement with the Whidbey Camano Land Trust for the Crockett Lake Project. This project is to protect for conservation purposes up to 374 acres in the Crockett Lake area with fee simple and conservation easement purchases. The amendment extends the agreement to May 31, 2016 and is funded by Island County Conservation Futures Funds. Amount: \$270,000.00

**Follow-up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** 2015 CFF project – Dugualla Lake Conservation Easement

**Attachments:** Memorandum dated 11/30/15 from Don Mason, to Elaine Marlow; Ltr dated 11/15/15 from Whidbey Camano Land Trust to BOCC

**Action Requested:** Tabled.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 228  
DECEMBER 9, 2015 –WORK SESSION**

**Commissioners Agenda  
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, December 9, 2015 at 9:10 a.m. and 10:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:**    **Helen Price Johnson, Chair**  
                                      **Richard Hannold, Member**  
                                      **Jill Johnson, Member – Excused**

**Staff: Pam Dill**

Record @ 09:33

**Subject/Description:** Consider appointment to the Sno-Isle Library Board of Trustees

**Attachments:** yes

**Action Requested:** *Commissioner Price Johnson moved to appoint Rose Olson to the Sno-Isle Library Board of Trustees. The motion was seconded by Commissioner Hannold and carried with a vote of 2-0.*

Record Part 2 @ 45:15

**Subject/Description:** Consider appointment to the Marine Resource Committee

**Attachments:** yes

**Action Requested:** The Board reviewed applicants for the Marine Resource Committee.

**Follow up:** Okay with Board to move recommendation forward to a Tuesday agenda.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Helen Price Johnson, Chair

\_\_\_\_\_  
Richard M. Hannold, Member

\_\_\_\_\_  
Jill Johnson, Member

ATTEST:

\_\_\_\_\_  
Debbie Thompson, Clerk of the Board